# **Scopus Author ID**

The Scopus Author ID is an identifier that is used in the database Scopus. It is assigned automatically to every author who after he publishes at least an article in the index of Scopus. Additionally, all the publications of each author are grouped together to the Scopus author profile and allows citation metrics for each author.

You can access Scopus by clicking here.

## Where can I find my Scopus Author ID

There are two ways to create a Scopus Author ID:

#### 1. Document search in Scopus

A search can be conducted for all of your publications by title and locate the title. Then, by clicking your name, your Scopus author profile will be shown.

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#### 2. Author search in Scopus

A search can be conducted by your last name and first name. Then, select your name from the author result list in order to reach your Scopus author profile.

(Note that you may find more than one profiles that belong to you. This happens when you publish with different name variants or affiliations. To learn more, refer to "<u>How to correct</u> <u>my Scopus Author Profile</u>".

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## How can I edit my Scopus Author Profile

The Scopus Author Profile cannot be edited by author, only Scopus can do this if requested.

The publications that are under your profile are assigned automatically to you by matching the author name, affiliation, email, research area, co-authors, etc. Also, the publications that are not indexed in Scopus, will not be shown in your profile.

The profile's affiliation information cannot be changed and is collected automatically from your latest publication in Scopus.

### How to correct my Scopus Author Profile

Sometimes, an author may find his publications spread over different Scopus Author IDs or Profiles. This happens if your name has appeared in various ways during your career or if you have changed affiliations. It is important to have all your publications listed under one unique Scopus Author ID and all the works listed under your Author ID do belong to you. As a result, your citation information (e.g. total citations, h-index) can be accurately retrieved.

Some common functions to manage Scopus Author Profiles are shown below:

#### 1. Request to merge authors (i.e. clean up Scopus Author IDs)

- Run an Author Search. From the search results page, select **the author profiles** to be merged.
- From the search results page, click **Request to merge authors**.
- Follow the steps to complete the Scopus Author Feedback form.

#### 2. Request author details corrections

- Run an Author Search. From the search results page, click on **author name** to view author details page.
- From the Scopus Author details page, click Request author detail corrections.
- Follow the steps to complete the Scopus Author Feedback form.

In either way above, the author is able to add in missing publications or remove publications that do not belong to the author during the process.

For any other problems associated with your author profile such as incorrect publication details, missing author, wrong author names or missing publication(s), you may contact <u>Scopus Support</u> <u>Center</u>.

## Integrate Scopus Author ID with ORCID

**ORCID** is an author identifier that can be used across your entire research career. This identifier can be linked to and used by publishers, databases, funders and organizations, and can save your efforts on manually input information when you submit your manuscript or apply for grants. In addition, by integrating Scopus with ORCID, your publications in Scopus will be added to your ORCID profile. This further increases the visibility of your works.

First you have to register for an ORCID ID, then you have to add publications to your profile and reap the benefits of ORCID.

An easy way to reap those benefits is to integrate your ORCID with your Scopus Author ID. By following a few steps, all your publications indexed in Scopus will be added to your ORCID profile. There are two ways to make the integration between ORCID and Scopus:

Option 1: From Scopus, by using the "Add to ORCID" (recommended, especially when you know your Scopus ID)

Option 2: From ORCID by using the "Search & Link"

#### **Option 1 – from Scopus**

- 1. Access <u>Scopus</u>
- 2. Click on "Author Search", fill your last name and first name and click search.

Scopus Preview

Search for an author profile		
Scopus is the world's largest abstract and citation database of peer-reviewed research You can use this free author lookup to search for any author; or, use the Author Feed Register for your unique ORCID and use Scopus to import your records.	literature. With over 22,000 titles from more than 5,000 international publishers. Jack Wizard to verify your Scopus Author Profile.	×
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3. Click on your name to access your Scopus author profile. (If you find more than one IDs/profiles, you may either request a merge (select profiles and click on "Request to merge authors"), or do this during the process of ORCID-Scopus integration later.)

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# 4. Click on "Add to ORCID" and proceed

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- 7. Select your profile and click "Start".
- 8. Select the preferred profile name
- Review your authored publications and click "X" to remove those that do not belong to you. Click "Search for missing documents" to search for publications that are not on the list. Search by title will give more accurate results.
- 10. Review the Scopus profile and check if all your publications are included in your profile. If not, click "Back" and search again. (If you selected publications and names which are different from your Scopus author profile, you will be asked if you would also like to update your Scopus profile. Click "Yes, update my Scopus author profile" if you wish to update your Scopus profile at the same time).
- 11. Enter your email address twice and click "Send Author ID". After this, your Scopus ID will be displayed in your ORCID profile.
- 12. Send publication list to ORCID by clicking "Send my publication list" to add your publications to ORCID. After this, your publications in Scopus will be added to your ORCID profile.

## Option 2 – from ORCID

1. Login to your <u>ORCID</u> account with your email or ORCID iD. Click "Forgotten your password" to retrieve your password if needed.

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- 5. Select your profile and click "Next".
- 6. Select the preferred profile name
- Review your authored publications and click "X" to remove those that do not belong to you. Click "Search for missing documents" to search for publications that are not on the list. Search by title will give more accurate results.
- 8. Review the Scopus profile and check if all your publications are included in your profile. If not, click "Back" and search again. (If you selected publications and names which are different from your Scopus author profile, you will be asked if you would also like to update your Scopus profile. Click "Yes, update my Scopus author profile" if you wish to update your Scopus profile at the same time).
- 9. Enter your email address twice and click "Send Author ID". After this, your Scopus ID will be displayed in your ORCID profile.
- 10. Send publication list to ORCID by clicking "Send my publication list" to add your publications to ORCID. After this, your publications in Scopus will be added to your ORCID profile.

After you have integrated ORCID with Scopus:

- Your ORCID profile will be populated with publications from Scopus.
- You will be able to manage your Scopus Author ID by merging multiple Scopus IDs, remove publications that do not belong to you, add missing publications, etc.
- Your Scopus Author ID and ORCID ID will be linked and displayed on both platforms. This will allow easy retrieval of publication and citation information from Scopus.
- You can search and retrieve publication and citation information in Scopus using your ORCID ID.